

DOWNTOWN OAK PARK BOARD MEETING
TUESDAY, FEB 2020
1010 Lake Street, Suite 100 (building conference room)
Oak Park, IL 60301

PRESENT:

Board Members: Jeff Long, Mike Fox, Cindy Summers, Robbin O’Harrow, Tammie Grossman, Erin Payton, John Lynch, Mary Ludgin, Naiyana McCaffery and David Schrod (DTOP Attorney).

Absent: Judith Lalor, Eric Wagner

Staff: Naomi Soto, Anna Kosowski, Shanon Williams

Minutes:

John Harris & Janet Hotch

- Rockford IL has reached their goal of zero homeless
- Goal for Oak Park is to end homelessness in 2020 – 2021
- Let housing forward know if you experience an issues, as they now have a team to send out.
- Cindy Summers explains the issues that business owners may face when patrons purchase items for the homeless; customer complaints, mess in bathrooms, etc.
- Naiyana expresses safety concerns when leaving her business; homeless man in back of neighboring business (Delia’s Kitchen). Shanon would like to follow up with Veronica (Delia’s Kitchen owner) on the matter.

The Downtown Oak Park Board of Directors meeting was called to order by President Cindy Summers at 9:00 a.m.

Downtown Oak Park Attorney / David Schrod

By-laws

- Legal entity
 - Can only do what they’re empowered to do
 - Statutes of the state
 - Terms for how the board is to function
 - Each has duties/responsibilities
 - Board is good to go and functioning well
- Bylaws leave room for creativity and are not limited.
 - Rules and guidelines are set here.

- Bylaws would need to be amended // board matter
- The board can change the bylaws
 - Unless there are limitations on what they can do.
 - Will be constrained by the code of the SSA
 - Need to look at what the SSA is before changing the bylaws.
- Get the SSA document for everyone to review.
- Owner members can approve non-owner members. We are not required to have 3-4 owner members so long as the owner members approve a new non-owning member.
 - Can the owner of a residential property be a member?
 - No. Condo members do not pay into SSA
 - Albion could be a member because they rent (pay to SSA) and will have retail on the first floor.
 - Nominating Committee
 - Shanon and Mary will work on putting a committee together;
 - Members: Mike, Judith, Vik, Tammie, Shanon
 - Committee would like to recruit an owner member
 - Top down and qualified
 - Property Managers could nominate a residential tenant to be the director for that development.
 - Owner members can vote to nominate a residential owner as their representative.
 - Notice of Meetings
 - Quarterly membership meeting
 - Annual meeting

Motion to approve January 2020 minutes and staff reports;

Moved: Mary Ludgin

Second: Jeff Long

All in favor

Motion to January 2020 financials;

Moved: Mary Ludgin

Second: Mike fox

All in favor

DTOP Executive Director/ Shanon Williams

Better Lake Street Improvement Project:

- 120k approved for the shoppers program for construction
- 20k for admin
- 100k for program
- One time program

Mike Fox suggests saving 10k as cushion for construction for any unknown impact it may cause.

DTOP Board of Directors would like DTOP Accountant, Jeff Eng to teach the board how to read and better understand the financial reports.

Adjourn:

There being no further business, the meeting was adjourned at 10:00 a.m.

Moved: Viktor Schrader

Second: Jeff Long

Approved: Unanimously