



2022 Application - Commercial Use of Public Sidewalk for Outdoor Dining

The Village of Oak Park
Development Customer Services
123 Madison St.
Oak Park, IL 60302

708.358.5425
business@oak-park.us
www.oak-park.us

When you submit this completed application for the commercial use of the Village's public sidewalk to business@oak-park.us, you must submit the three documents listed below at the same time.

- Provide a "Certificate of Liability Insurance" to the Village of Oak Park.** Please see the attached e-mail regarding the Certificate of Liability Insurance requirement.
- Attach a sketch of your proposed outdoor dining layout.** The sketch of your public sidewalk outdoor dining layout should include a drawing showing the placement of tables (Including the distance between said tables), chairs, umbrellas, fencing and server station(s). Also, your sketch should show any public sidewalk obstacles like street lights, trees, etc. **There must, at all times, be a five-foot-wide clear path on the public sidewalk.** Make sure this five-foot-wide path is shown on your submitted sketch. **Finally, please indicate on your drawing the location of each table(s) that is/are designed for the use of disabled individuals.**
- If any material like fencing is being utilized to outline the sidewalk dining area, **please attach** a detailed description, or photo of fencing materials, along with the anchoring devices proposed for utilization.

GENERAL INFORMATION

Name of Business _____ D.B.A. (if applicable) _____

Name of Business Owner(s) _____ E-Mail of Business Owner _____

Business Applicant Street Address _____ City _____ State _____ ZIP _____

Business Phone Number _____ Owners Phone Number if Different from Business Phone Number _____

Is Fencing Being Utilized to Outline Your Dining Area – Yes or No? _____

Number of Tables _____ Table Dimensions _____ Number of Chairs _____

Number of Umbrellas _____ Umbrella Dimensions _____
(Note: Must be less than 7ft. in Diameter)

CERTIFICATION

I, the undersigned, acknowledge that I have fully read, understand and agree to abide by the commercial use of public sidewalk requirements and specifications, and further understand that failure to comply with these requirements may result in the revocation of the permit. I further understand that if applicable in the future, I must abide by all State of Illinois requirements for outdoor dining.

Applicant's Owners Name _____ Applicant's Owners Signature _____ Date _____